

November 19, 2011

Dear Director,

Greetings! I hope that you have had a successful marching season and are looking forward to concert season beginning. This letter provides information for Jr. and Sr. All District Auditions upcoming on December 10, 2011 at John Battle High School.

PLEASE READ THE MATERIAL CAREFULLY SO THAT ALL STUDENTS AUDITIONING AND YOU ARE WELL INFORMED AND KNOW ALL GUIDELINES AND PROCEDURES!
There are several new items – read carefully!!!

Audition Date: Saturday, December 10, 2011
Place: John Battle High School – Bristol, VA
Times: Junior Registration: 8:30am – 12:00 noon
Senior Registration: 8:30am – 3:00pm
(Note: auditions continue until all are complete)

Director's Meeting: 8:30 am in the library – please be on time.

Cost per student: \$10.00 audition fee – **CASH ONLY – NO PERSONNEL CHECKS**

Please NOTE If ninth grade students are auditioning for both Jr. and Sr. Events, they will only pay \$10.00 to audition for both. School/booster checks are permitted – see below.

Forms are available online to download and print. Go to www.vboda7.org under Audition Information. Also, results will be posted at this web site.

Student Registration Forms- There are separate forms for Jr. and Sr. Levels. These are on the website and you may duplicate these as much as you need. **BEFORE duplicating, please help us by neatly printing your name on the form and more importantly – PLEASE PRINT THE SCHOOL NAME CORRECTLY AND NEATLY ON THE FORM.....then distribute to students after duplication.**

- 1.) Students will complete forms as directed.
- 2.) Director **MUST SIGN** completed forms to verify that each student is enrolled in that school's band program as stated in the handbook.
- 3.) On the day of the event, each student is to present the completed form and pay in **CASH** at "payment booths". Students will then receive material enabling student to sign up for audition number. NOTE: IF FORMS ARE ILLEGIBLE, THEY WILL BE GIVEN BACK TO STUDENT TO BE COMPLETED AGAIN. We have had errors due to illegible writing. **NOTE: NO PERSONAL CHECKS WILL BE ACCEPTED.** School checks will continue to be accepted for all of your students, BUT THEY MUST ALL PRESENT THEIR FORMS AND SCHOOL CHECK AT THE SAME TIME AT THE PAYMENT TABLE.
- 4.) Percussionist will complete ONE audition form, but have (3) audition numbers as they are required to audition on all three instruments. Percussion students will have the same audition number for all three audition rooms.
- 5.) All 9th grade students only have to pay ONE AUDITION FEE of \$10.00- even if they audition for Jr. and Sr. division.

- 6.) Students can ONLY audition on one instrument. (Exceptions: 9th graders may audition on one instrument for Jr. and different for Sr.) Students auditioning on more than one instrument in the same level will automatically be disqualified.

****Director's Registration Form****

- 1.) Complete and **MAIL** the data sheet.
- 2.) **A photocopy of your current MENC card MUST be enclosed with director's data/registration sheet or letter from MENC verifying that you have paid your membership for the year.**
- 3.) Assistant Directors must be members of MENC and photocopy of card sent as well. This is in compliance with state.
- 4.) ****NEW**** Yearly Participation Fee must be paid to the state before students will be allowed to audition. Participation Fee is located on www.vboda.org under Yearly Participation Fee. ****NEW****
- 5.) **REGISTRATION AND a copy of your MENC must be returned NO later than November 30.**

If we have inclement weather, you may check www.vboda7.org and it will be updated if any changes occur due to weather.

REMINDER: In compliance with VMEA rules, directors are to assist with the audition process in order for their students to be eligible to audition. This begins with the mandatory directors meeting at 8:30 am in the library.

If you notice any mistakes or any information that has been left out of this mailing please call me at JSB at 276-642-5308.

As always, our boosters will provide an awesome lunch for all directors and bus drivers in our hospitality area.

I need your help in supporting our concessions. We will have breakfast items as well as lunch items. Please do not have students leave as this SEVERELY hurts our concession income, a driving force to continue to host this event from my booster's point of view. Your understanding and support in this area would be greatly appreciated.

Sincerely,
Mark Collins, Chairman
VMEA DISTRICT VII Instrumental Auditions
mcollins@wcs.k12.va.us
Band Office: 276-642-5308