

Concert Festival Check List
March 10-11, 2010
Southwest Virginia Community College
Bruce Miller & Justin Camacho, Hosts

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|---|-------|
| 1. Financial Form (Due 02/19/10) | _____ |
| 2. Stage Crew Form (Due 02/19/10) | _____ |
| 3. Prepared Selections Form (Due 02/19/10 & Signed by Principal) | _____ |
| 4. Checks payable to Richlands High School (Due 02/19/10) | _____ |
| 5. Copy of MENC Card (Due 02/19/10) | _____ |
| 6. 3 Original Copies of scores (Bring to Festival) | _____ |
| 7. Total Number of Participating Students | _____ |
| 8. Letter from principal (in regards to Inclement Weather Option if applicable) | _____ |
| 9. Pizza Order (contact Jennifer Lowe, her email is pigpen1@roadrunner.com) | _____ |
| 10. Check your Manual Fee Status | _____ |

You may fax the following to 276-963-8103

- Financial Form
- Stage Crew Form
- Prepared Selections Form
- Copy of MENC Card

You your group decides to use one of the Inclement Weather Options, please fax a letter from you school principal to 276-963-8103 ASAP or bring it the day of festival.

Our email addresses are, bmiller@tazewell.k12.va.us & jcamacho@tazewell.k12.va.us

Our Mailing address is:
Richlands High School Bands
D. Bruce Miller, Director of Bands
185 Learning Lane
Richlands, VA 24641